NOTICE

TO: **ALL PUBLICLY LISTED COMPANIES, AND OTHER COMPANIES WITH REGISTERED SECURITIES UNDER THE SUPERVISION OF MARKETS AND SECURITIES REGULATION DEPARTMENT**

SUBJECT: **ALTERNATIVE MODE FOR DISTRIBUTING AND PROVIDING COPIES OF THE NOTICE OF MEETING, INFORMATION STATEMENT, AND OTHER DOCUMENTS IN CONNECTION WITH THE HOLDING OF ANNUAL STOCKHOLDERS' MEETING ("ASM") AND SPECIAL STOCKHOLDERS' MEETING ("SSM", COLLECTIVELY "MEETING")**

DATE: **11 March 2026**

The SEC Markets and Securities Regulation Department (MSRD) hereby issues the following guidelines to provide Publicly Listed Companies (PLCs), and other companies with registered securities under the supervision of MSRD an alternative mode of complying with the existing requirements in the conduct of their ASM and SSM, to wit:

A. Concerned companies that would hold its Meetings for 2026 are allowed to notify their stockholders via an alternative mode by causing the publication of the Notice of Meeting in the **business section** of **two (2) newspaper of general circulation**, **in print and online format**, for two (2) consecutive days; Provided that, the **last** publication of the **Notice of Meeting** (print and on-line) shall be made **no later than twenty-one (21) days** prior to the scheduled Meeting.

B. The Notice of Meeting shall inform the shareholders of the following:

1. Date, time, and place of meeting and other information as may be required under the Revised Corporation Code, other issuances of the Commission or By-laws of the Corporation[1]; and

2. The availability of an electronic copy of the **Information Statement**, **Management Report**, **SEC Form 17A,** and **other pertinent documents**, as may be necessary under the given circumstance:

   (a) on the Company's website;
   (b) and additionally, for PLCs, on the PSE Edge.

Compliance by the concerned companies with the foregoing shall be considered fulfillment of the requirements on the distribution and provision of the aforementioned documents as required under the 2015 SRC IRR, Revised Corporation Code, and other applicable issuances of the Commission.

[1] In case the company would be holding its ASM and SSM through teleconferencing, video conferencing and other remote or electronic means of communication, Memorandum Circular 6, series of 2020 requires additional information in the Notice of Meeting.